

Your social security registration

In order to obtain healthcare benefits (reimbursement of medical costs, occupational injury benefit), you need to complete the social security registration form as soon as you start working.

- **Fill out the correct form**
Complete, date and sign the health insurance registration form (“demande d’ouverture des droits à l’Assurance Maladie”). Indicate the address of your main school («établissement de rattachement »)
- **Send the last two pages of the completed form, along with the additional documentation as outlined below, to the address on the top of the opposite page.**
- **Additional documentation you will need :**

PROOF OF IDENTITY and RESIDENCY

- If you come from the EU, the EEA or Switzerland :** a valid ID card or passport
- If you come from a country outside of the EU, the EEA or Switzerland :** your VLS/TS visa (long-stay visa equivalent to a residence permit) and a copy of the pages in your passport showing your identity

A CIVIL STATUS DOCUMENT

- One of the following: a complete copy of the birth certificate, a full-length birth certificate (with parents’ details), a pluri-lingual birth certificate or any document issued by a consulate and authenticated by a legible stamp (birth certificate, individual civil status record).**

Civil status documents written in the following languages will be accepted: Albanian, Croatian, Czech, Danish, Dutch, English, Finnish, German, Hungarian, Italian, Latvian, Lithuanian, Norwegian, Polish, Portuguese, Romanian, Slovakian, Spanish, Swedish and Turkish.

If your civil status document is not written in one of the languages mentioned above, you must have it translated by an official translator (“un traducteur assermenté”) whose name appears on the list of legal experts established by the French Courts of appeal and the French Supreme Court or by the French embassy or consulate where the document was issued, or by the embassy or consulate in France of the country where the document was issued.

No other translations will be accepted.

The civil status documents do not need to be legalised or stamped with an apostille.

PROOF OF YOUR STATUS

- Your certificate of appointment (“arrêté de nomination”)**
- If you are not from the EU, the EEA or Switzerland, please send the « arrêté de nomination » stamped and signed by the “Direccte” (“Direction régionale des entreprises, de la concurrence, de la consommation du travail et de l’emploi”).**

DETAILS OF YOUR FRENCH BANK ACCOUNT (“le relevé d’identité bancaire”)